

AL-IKRAM BURIAL SERVICE
A CHARITABLE UNICORPORATED ASSOCIATION

1 NAME & ADDRESS OF THE CHARITY:

- 1.1 Name of the Charity: Al-Ikram Burial Service
- 1.2 Address: Unit 3, 15A Whitmore Road, Birmingham, B10 0NR

2 OBJECTS:

To relieve the needs of bereaved people in Birmingham who lack the financial means to meet the costs of funeral expenses by the provision of grants of financial assistance to assist with such costs. .

3 POWERS

- 3.1 The Charity has the following powers, which may be exercised only in promoting the Objects:
- 3.1.1 To make payment of equipment for the use by the organisation.
- 3.1.2 raise funds (but not by means of taxable trading) for the organisation.
- 3.1.3 to do anything else within the law which promotes or helps to promote the Objects.

4 MEMBERSHIP

- 4.1 Membership is open to any individual over the age of 18 years interested in promoting the Objects by supporting the activities of the Charity.
- 4.2 A member may resign by written notice to the Charity.
- 4.3 The Management Committee may by resolution terminate the membership of any member on the ground that in their reasonable opinion the member's continued membership would be harmful to the Charity. The Management Committee may only pass such a resolution after notifying the member in writing and considering the matter in the light of any written representations which the member puts forward within 14 clear days after receiving notice.
- 4.4 Membership of the Charity is not transferable.

5 GENERAL MEETINGS

- 5.1 Except in the first year, an AGM must be held in every year. The first AGM may be held at any time within 15 months after the formation of the Charity.
- 5.2 At an AGM the members:
- 5.2.1 receive the accounts of the Charity for the previous financial year;
 - 5.2.2 receive the report of the Management Committee on the Charity's activities since the previous AGM;
 - 5.2.3 elect the members of the Management Committee to serve from the end of the AGM ;
 - 5.2.4 elect from among the members a Chairman to hold office from the end of the AGM until the end of the next AGM;
 - 5.2.5 appoint an auditor or independent examiner for the Charity where required;
 - 5.2.6 discuss and determine any issues of policy or deal with any other business put before them by the Management Committee.
- 5.3 A meeting of members may be called at any time by the Management Committee and must be called within 14 clear days after a written request to the Management Committee from at least 5 members.

6 THE MANAGEMENT COMMITTEE

- 6.1 The members of the Management Committee as charity trustees have control of the Charity and its property and funds.
- 6.2 The Management Committee when complete consists of at least three and not more five than individuals, up to two of which may be appointed by the Centre but so that at any time the number of current members of the Management Committee appointed by the Centre shall always be at least one less than the number of current members of the Management Committee elected by the general members in accordance with Clause 5.2.3
- 6.3 Save for the appointees of the Centre the members of the Management Committee will be elected annually by the membership at the AGM.
- 6.4 Every member of the Management Committee after appointment must sign a declaration of willingness to act as a charity trustee of the Charity before he or she may vote at any meeting of the Management Committee.
- 6.5 A member of the Management Committee's term of office automatically terminates:
- 6.5.1 If he or she is disqualified under the Charities Act from acting as a charity trustee;

- 6.5.2 If he or she is incapable, whether mentally or physically, of managing his or her own affairs;
- 6.5.3 If he or she resigns by written notice to the Management Committee (but only if at least two members of the Management Committee will remain in office);
- 6.5.4 at the close of business at each AGM (but only if at least two members of the Management Committee have been appointed to office at the AGM);
- 6.5.5 if he or she is removed by a resolution passed by all the other members of the Management Committee after they have invited the views of the member of the Management Committee concerned and considered the matter in the light of any such views;

6.6 The Management Committee must hold at least 4 meetings each year.

7 POWERS OF THE MANAGEMENT COMMITTEE

- 7.1 The Management Committee have the following powers in the administration of the Charity:
 - 7.1.1 to appoint a Secretary, Treasurer and other honorary officers from among their number;
 - 7.1.2 to make rules consistent with this Constitution to govern the administration of the Charity (including the operation of bank accounts and the commitment of funds);
 - 7.1.3 to exercise any powers of the Charity which are not reserved to a general meeting including promoting methods devised to achieve the objects of the Charity.

8 BENEFITS TO MEMBERS AND MEMBERS OF THE MANAGEMENT COMMITTEE

- 8.1 The property and funds of the Charity must be used only for promoting the Objects and do not belong to the members or the members of the Management Committee.
- 8.2 No member of the Management Committee may receive any payment of money or other material benefit (whether direct or indirect) from the Charity except reimbursement of reasonable out-of-pocket expenses actually incurred in the administration of the Charity;
- 8.3 Whenever a member of the Management Committee has a personal interest in a matter to be discussed at a meeting of the Management Committee or a committee, he or she must:
 - 8.3.1 declare an interest before the meeting or at the meeting before discussion begins on the matter;
 - 8.3.2 be absent from that part of the meeting unless expressly invited to remain in order to provide information;
 - 8.3.3 not be counted in the quorum for that part of the meeting;

8.3.4 be absent during the vote and have no vote on the matter.

9 RECORDS AND ACCOUNTS

9.1 The Management Committee must comply with the requirements of the Charities Act as to the keeping of financial records, the audit or independent examination of accounts and the preparation and transmission to the Commission of:

9.1.1 annual returns;

9.1.2 annual reports; and

9.1.3 annual statements of account.

10 NOTICES

10.1 Notices under this Constitution may be sent by hand, by post or by suitable electronic means.

10.2. The address at which a member is entitled to receive notices is the address noted in the register of members (or, if none, the last known address).

10.3 Any notice given in accordance with this Constitution is to be treated for all purposes as having been received:

10.3.1 three clear days after being sent by by whatever means allowed by Clause 10.1 or, if earlier,

10.3.2 as soon as the member acknowledges actual receipt.

10.3.3 on being handed to the member personally .

11 AMENDMENTS

11.1 This Constitution may be amended at a general meeting by a two-thirds majority of the votes cast, but:

11.1.1 the members must be given 21 clear days' notice of the proposed amendments.

11.1.2 no amendment is valid if it would make a fundamental change to the Objects or to this clause or destroy the charitable status of the Charity.

11.1.3 clause 8 may not be amended without the prior written consent of the Commission.

12 DISSOLUTION

12.1 If at any time members at a general meeting decide to dissolve the Charity, the members of the Management Committee will remain in office as charity trustees and will be responsible for the orderly winding up of the Charity's affairs.

After making provision for all outstanding liabilities of the Charity, the Management Committee must put the remaining property and funds at the disposal of the Royal Yachting Association to be applied for exclusively charitable purposes within, the same as or similar to the Objects;

12.2 A final report and statement of account relating to the Charity must be sent to the Commission.

13 Interpretation

13.1 In this Constitution:

AGM means an annual general meeting of the Charity;

the Charity means the charity comprised in this Constitution;

charity trustees has the meaning prescribed by section 97(1) of the Charities Act;

the Charities Act means the Charities Act 1993 as amended;

the Commission means the body corporate known as Charity Commission for England and Wales;

material benefit means a benefit which may not be financial but has a monetary value;

member and membership refer to membership of the Charity;

months means calendar months;

the Objects means the charitable objects of the Charity set out in clause 2;

Adopted at a Meeting Held at Birmingham office

On 13th of October 2018


Name Munir Al-hassan

Name: Abdelalim Beshir

Name: Seid Nuru

Signature 

Signature 

Signature: 

Position: Chairman

Position: Secretary

Position: Treasurer

Date: 13/10/20108

Date: 13/10/2018

Date: 13/10/2018